

# Sumner County Schools Skyward Online Registration Guide 2019-2020

**Student: Last, First**

Guardian: Last, First

Userid: ABCDEZYX000

Password: \*\*\*\*\*

1. Login to Skyward Family Access.

<https://sis-sumner.tnk12.gov/scripts/wsisa.dll/WService=wsSUMStu/seplog01.w>

Links are also available on your school website.



2. On the left-hand side of the screen, click on “Returning Student Online Registration.”



3. Continue through all the steps and make sure to hit complete and submit below.

- Do not use the back button on your browser!
- Be careful not to “x” out of a browser screen.
- For each step, complete the required information and select **complete step**.
- To easily view forms without scrolling from side to side, use the **View Full Screen** button. To return, use the **Exit Full Screen** button.
- Complete each step in the registration process. Verify there is a green check mark beside each step. Be sure to scroll down to ensure all steps are completed.



Other Notes:

- Make sure your pop-up blocker is set to allow pop-ups from Skyward Family Access.
- If you use an iPad, Safari is the recommended browser.